

3/9/04

LIST OF ASSURANCES

THIS List of assurances is made and entered into as of this 23rd day of February, 2004, by and between

Family Matters of Nassau County

Agent for the Department of Children and Families to provide post protective investigation services to Nassau County youth, hereinafter referred to as "FMNC"

To

The Office of the State Attorney, 4th Judicial Circuit,

The representative of the people of Nassau County, hereinafter referred to as "SAO"

WHEREAS, FMNC is the contracted lead agency of the Department of Children and Families, State of Florida, to provide all post protective investigation services to youth in Nassau County, Florida; and

WHEREAS, FMNC must fulfill its contractual agreement with the Department of Children and Families; and

WHEREAS, FMNC recognizes that children who are in the children's protective service system have been abused, abandoned or neglected by their parent(s), legal custodian or caregiver as defined in Chapter 39, Florida Statutes; and

WHEREAS, FMNC further recognizes that due to the circumstances and disruption in the lives of children in the protective service system and the delinquency service system, they are “at risk” and may require services, but not limited to those defined in Chapters 39 and 985, Florida Statutes; and

WHEREAS, FMNC agrees to implement a process that will result in improved services to this “at risk” group of youth in accordance with Chapters 39 and 985, Florida Statutes; and

WHEREAS, the purpose of this List of Assurances is to ensure that in the implementation of applicable provisions of Florida Statutes and Administrative Rules, FMNC is the responsible agent for the Department of Children and Families and excersizes general authority over all post protective investigation services in Nassau County, Florida.

NOW, THEREFORE, in consideration of the foregoing declarations embodied herein, FMNC proposes the following:

ARTICLE 1-SPECIAL PROVISIONS

- 1. Services.** FMNC will provide residential, protective supervision, foster care, adoption and family support services to all families and youth being referred by DCF Protective Investigators pursuant to a judicial review.
- 2. Dissemination of List.** FMNC will disseminate the List of Assurances to all appropriate personnel and provide assistance in the implementation of the requirements of the list.
- 3. Agency Collaboration.** In order to facilitate agency collaboration, FMNC representatives will meet with representatives of the SAO and the Court, 4th Judicial circuit and the Guardian Ad Litem, on a quarterly basis, or as requested, to:
 - a)** review rules, regulations, policies and practices as they impact the “at risk” youth clientele and their families.
 - b)** Make recommendations to the Executive Director of FMNC and the State Attorney of the 4th Judicial Circuit


regarding procedures, processes, guidelines and policies;
and to

- c) Provide for an ongoing communication linkage.
4. **Confidentiality.** FMNC and its service providers shall comply with the confidentiality requirements pursuant to Chapter 39, Florida Statutes regarding child abuse records and all other pertinent Florida Statutes.
5. **Quality Assurance.** FMNC shall track the performance of its counselors through scheduled and unscheduled monitoring of reports to the Court with regard to their timely submission; parental involvement in developing client case plans, parental visitation, etc.

ARTICLE 2-GENERAL CONDITIONS


1. **Amendments.** No modification or amendment in the conditions contained herein shall be effective unless documented in writing by FMNC.
2. **Term.** This List of Assurances will commence on December 1, 2003 and continue through November 30th, 2004.
3. **Authority.** The person signing this List of Assurances on behalf of FMNC individually warrants that she has full legal power to bind and obligate FMNC with respect to all provisions contained in this List.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA




FLOYD L. VANZANT
Its: Chairman

ATTEST:

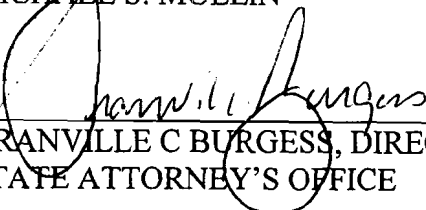


J. M. "CHIP" OXLEY, JR.
Its: Ex-Officio Clerk

APPROVED AS TO FORM BY THE
NASSAU COUNTY ATTORNEY:



MICHAEL S. MULLIN



GRANVILLE C BURGESS, DIRECTOR
STATE ATTORNEY'S OFFICE